

**Stepps & District Community Council**  
**Minute of Meeting**  
**Thursday 24 October 2024 at 19.30**  
**in**  
**Stepps Cultural Centre, St Andrew's Way, Stepps**

**Present** - Community Councillors - Ken Maxwell (Chair), Campbell Provan (Vice Chair), Craig Cowan (Treasurer), Alice Morton, Paul Noble, Tracy Kennedy, Stewart Donald

**Elected Members** - None

**Apologies** - Police Scotland, Andrew McPherson (NLC), Muriel McDade (Secretary), Tom Forrester and Thomas Stones

**Public** - 6 attendees

### **1.0 Opening Remarks/Introductions**

Ken Maxwell (Chair) opened the meeting, welcomed everyone and thanked them for their attendance

### **2.0 Apologies**

Apologies received as noted above

### **3.0 Minute of previous Meeting 19 September 2024**

Proposed by Campbell Provan

Seconded by Alice Morton

### **4.0 Office Bearer Reports**

#### **4.1 Chair Report**

- Welcome to Jacqueline on joining the Community Council as a co-opted member
- Local Plan 2 Development process – S&DCC contribution

***Ken Maxwell, Chair***

## 4.2 Secretary Report

- Ordered wreath for the Remembrance Sunday Service will be held on Sunday 10th November at Stepps District War Memorial. Please gather at 10.50am.
- Attended Local Place Plan Event organised by NL Planning on 9 October 2024
- Correspondence and admin as required

- **Co-opted Member**

NLC notified re Jacqueline Wilson (resident) becoming a co-opted member. Paperwork processed. Thanks to Jacqueline who has offered to take care of the community council website.

- **Pavement Parking**

NLC parking manager has advised the following.

As you may be aware, in 2019 the Scottish Parliament passed the Transport (Scotland) Act 2019 which included powers to introduce three new parking prohibitions nationally. These ban parking on pavements, at dropped kerbs at known crossing places, and double parking. The Parking Prohibitions (Enforcement and Accounts) (Scotland) (Regulations) 2023 were enacted on 11 December 2023, which provided local authorities with the powers to enforce the new parking prohibitions. The enforcement of the parking restrictions contained in the Transport (Scotland) Act within North Lanarkshire was agreed at the Council's Environment and Climate Change Committee on 7 February 2024. It was previously expected that the Council's Parking Attendants would be able to enforce these restrictions from Spring 2024. However, before the Council can commence enforcement, it is necessary to make changes to the existing back-office support and provide additional training to staff. As Glasgow City Council provides the back-office support for the Council's parking enforcement service, it will not be possible for us to commence enforcement before Glasgow City Council do. At present, it is anticipated that it will be three or four months before the Council is able to undertake enforcement duties in this regard. Please note that we will be publicising the commencement of this enforcement via the council's website and social media channels. With regards to the deployment of parking attendants, it is our intention to initially focus enforcement action in areas with high pedestrian activity. It should further be noted that we will not be able to attend a location on every occasion when we are made aware of parking issues.

- **Loch Road, Stepps**

An inspection has been carried out with the developer and there will now be a period of 12 months monitoring, at the end of this period another inspection will be carried out to identify any remedial works and at that point the road will be placed on the 12 month maintenance period, following that period the road will be adopted assuming no significant issues arise during this period.

- **Comrie Road, Millerston**

I am aware that the hatching has still to be completed on Cumbernauld Road, whilst our existing contractor had an instruction to do this, they were unable to complete the work before

the end of their contract with the council. We are entering a new contract from 1st October, and I will ensure this work is instructed to our new contractor.

- **S&DCC Posters** produced CC Facebook and website re co-opted members also for Steps on the Level, December issue.
- Sameeha will publish two posters in the December 2024 issue of Steps on the Level. She was thanked for her generosity to the community.

***Muriel McDade, Secretary***

#### **4.3 Treasurer Report**

As at 19th October 2024 the Community Council has an account balance of £3343.84.

Since the last treasurer report there have been two cheques cashed totalling £88.27 in relation to secretary's expenses and the purchase of a USB stick.

Two cheques have been raised but have yet to be presented to the bank for the following:

-room bookings x2 (£26.80)

Two cheques previously raised and totalling £87.20 have not been presented to the bank and we do not expect them to be.

Treasurer has taken possession of a physical bank card which should enable the instant payment of invoices online, without the need to use cheques. For governance payments will still require the authorisation of 2 signatories prior to making payments.

***Craig Cowan, Treasurer***

**NL Digital Sub Group** - Craig Cowan spoke to this item.

Community Council represented at the NL Digital Sub Group. Digital Zone Community survey to be cascaded in November

NLC to pilot 2 "digital zones"

-dedicated community spaces with technology to support residents to improve basic digital skills

-Buchanan Centre Coatbridge and ???

-residents invited to support planning zones

NLC looking to feed into local events/meetings to promote

-detailed feedback provided to draft survey

Survey seeks views on:

-current understanding and use of digital

-potential use of a digital zone

-barriers to greater digital use

-how NLC can promote digital zones **Action 1 Craig to invite speaker to Community**

**Council meeting - ACTIONED**

#### **5.0 Community Police Report**

Report from PC John Fleming

Stepps and District covered by PC John Fleming and PC Alison Thomson. Both officers cover Wards 5 and 6. Alison and myself are on early shifts so will be unable to attend in person.

For dates of 19/09/24 to 19/10/24 stats are as follows 58 Calls recorded from Stepps

Again, this month, calls are particularly swayed by calls to Premier Inn and one particular Individual's address (this is also reflected in the number of crimes recorded)

21 crimes recorded with breakdown as follows:

●5 x Breach of Bail conditions ●Tamper with Electricity supply offence ● Assault ● Vandalism  
●3 x Theft ●3 x Road Traffic offences ●2 x Fraud ●Offence under misuse of Drugs Act ●4 x crimes of Threatening/ Abusive behaviour

I will be moving from my current role as the Community officer for Stepps/ Northern Corridor. My move isn't until the end of November so can still be contacted with any matter until then.

**Action 2 Secretary to send thank you note to PC John Fleming - ACTIONED**

Looking at the next meeting we are early shift again so most likely won't be able to attend, I'll send another email nearer the time when it is confirmed who my replacement will be.

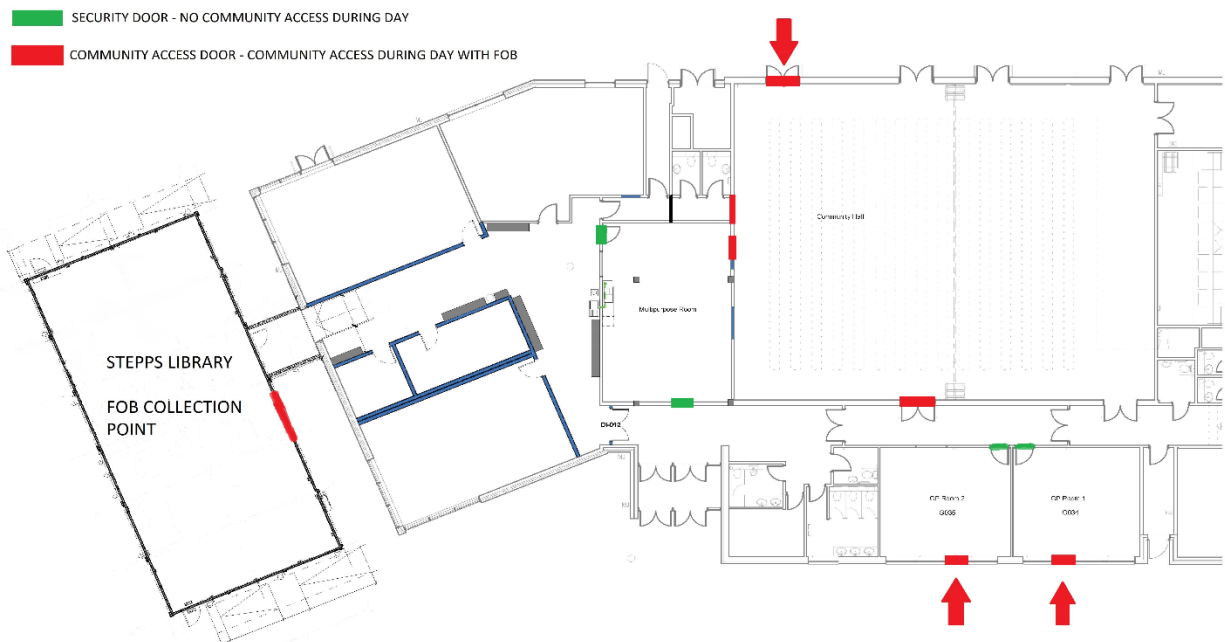
## **6.0 Environmental Report**

- Road signs – replacement started
- Cllr McLaren liaising with NLC cemeteries regarding maintenance and Stepps War Memorial and Cardowan Mining Memorial now cleaned.
- Double yellow lines on Cumbernauld Road gap still to be painted.
- Stewart Donald reported that Paul Mahoney NLC is aware that the double yellow lines on Cumbernauld Road are unfinished. This will be done when new contract commences in October.
- Stewart Donald also reported speeding on Cumbernauld Road and on filling of pot holes on Mount Harriet Drive.
- Flower Beds at War Memorial are now tidied. The meeting agreed that these should be grassed and daffodils planted throughout the entire grassed area. **Action 3 Secretary to email Cllr Williams- ACTIONED**
- Heras fencing in Bluebell Park now removed and ground tidied.
- Manhole cover in Bluebell Park now back in place.
- Fly Tipping at Dorlin Road-removed.
- Craig Cowan reported on the maintenance work being carried out at Kilpatrick Play Park and new signage erected re Cardowan Colliery.

- Stewart Donald reported on the appointment of an NLC Parking Manager and proposed inviting the manager to a future Community Council Meeting **Action 4 ACTIONED**

## 7.0 Stepps Community Facilities - Daytime Access

Campbell Provan spoke to the daytime access drawing.



Alice Morton reported there were still ongoing issues regarding the reinstatement of the community kitchen and its furnishings. She said the community was promised the full reinstatement of the four spaces community hall, community kitchen and two community rooms

### NLC Letting Team

- Daytime lets to be offered from the end of October.
- Invite previous/historical lets to return first (organisations may have moved on)
- New lets will then be invited. Advertised on NLC website and NLC Facebook
- Letting team to liaise with S&DCC directly
- Storage cupboards for Out-of-School Club to be built in community kitchen
- Fob for daytime lets may be collected from new library

## **Community Spaces**

- Rooms GP Room 2 (G035) and GP Room1 (G034). Access from new external doors. Use of toilets in the library.
- Hall and Kitchen
- Use by After School Care. Would need to book hall and kitchen to access new storage cupboard.
- New cupboard will reduce the space available in the kitchen.
- Toilets accessible via new doors off the hall.
- Doors to school to be locked.
- Ongoing discussions about reinstatement of community kitchen

## **8.0 Planning Matters**

### **8.1 Planning Applications**

- 24/00915/PRN|Install electronic communications apparatus|North Lanarkshire Council Buchanan Business Park Cumbernauld Road Stepps North Lanarkshire G33 6HR
- 24/00918/LUC|Motorhome Sales|42 Cumbernauld Road Stepps North Lanarkshire G33 6EW Permitted Development
- 24/00919/LUC|Used car sales|42 Cumbernauld Road Stepps North Lanarkshire G33 6EW Permitted Development
- 24/00860/FUL Change of Use from Residential Dwelling to Short Term Holiday Let Accommodation Eastbank Farm Stepps Road Auchinloch North Lanarkshire G66 5EDApplication Permitted
- Erection of 30 Dwellings with Associated Roads, Parking, Drainage, Open Space and Landscaping (Approval of Matters Specified in Conditions of 19/00563/PPP)

### **8.2 Festive Lighting at Stepps**

Paul Noble reported that the estimated cost for this service would be £3,411.67 + VAT. This includes the costs associated with the erection of decorations, storage, electrical testing and certification, weekly inspections to ensure they are in a safe condition and energy. The estimate does not include any one-off costs for the repair of lights or for attending site to address damages when they are installed. The estimate assumes that the lights will be switched on at the time of installation and any switch on events will result in additional costs.

All features will be electrically tested and repaired where required however where features are beyond economical repair this will result in changes to what can be erected on site.

The meeting agreed that in terms of cost and timing this project would not be progressed.

**8.3 Winter Webinar Series** is running from November through to March in collaboration with Planning Democracy. The theme is Biodiversity and the Planning System, with each monthly webinar exploring important topics, such as how local wildlife monitoring feeds into planning decisions, how conditions work in planning, and the role of Nature Networks. It's a fantastic opportunity to deepen your understanding of how nature and planning interact. You can sign up now. Please contact Secretary for link.

**8.4 Local Place Plans** Campbell Provan reported that he, Muriel and Alice had attended the event at Summerlee. Local Place Plans are community-led plans setting out proposals for the development and use of land. NLC has previously invited Community Bodies to register an interest in preparing a Local Place Plan. NLC website contains information on Local Place Plans and the definition of a Community Body.

Volunteers interested in becoming involved in developing a Local Place Plan were noted. NL Planning will be approached and it is hoped that an initial 'kick-off' meeting can be arranged before the November community council meeting. **Action 5 Contact NL planning to set up meeting with volunteers. ACTIONED**

#### **9.0 Ward 5 Elected Members Briefing Report**

None available

#### **10.0 Northern Corridor Community Board (NCCB)**

Northern Corridor Community Board (Chair, Brandon Williams) Wednesday 20 November in 7-9pm in Chryston Parish Church, Main Street

#### **11.0 Northern Corridor Community Forum (NCCF)**

Wednesday 30 October at 7pm in Glenboig Life Centre

#### **12.0 AOCB**

**12.1** The Remembrance Sunday Service will be held on Sunday 10th November at Steps District War Memorial. Please gather at 10.50am.

**12.2** Work starts on futuristic facility to aid engagement on new Monklands hospital

<https://www.scottishconstructionnow.com/articles/work-starts-on-futuristic-facility-to-aid-engagement-on-new-monklands-hospital>

**12.3** ASDA car park Parking fees will apply for anyone parking for over 2 hours at the above car parks. As you already know fees are £100 (as opposed to £60 previously). It's a private firm who've taken over called Private Eye and they've installed small signs in Asda car park and a camera as you exit the roundabout.

#### **12.4** FirstBus timetable changes - update from Cllr McLaren

For clarity two trips that should help with access ahead of the school day will be as follows from Monday 21st October (first day back after the October week). This should allow pupils attending Chryston High School the option of access to two trips in the lead up to the start of the school day. FirstBus is still looking at what it has available in the area in terms of the scope for the afternoon timetabling.

**12.5** Alice Morton reported on NLLDP2 and that the Community Council had sent feedback on NL topic papers Evidence Report Policy 8 Green belts, Policy 14 Design Quality and Place and Policy 16 Quality Homes.

**12.6** Friends of Les Marches - Alice Morton gave details of the fundraising event (1) **Race Night** on Saturday 23<sup>rd</sup> November in St Joseph's Hall. (Over 18's only). The evening will start at 7.30 with the first race scheduled for 8.00 pm. (2) **Hosts** required for French visitors 25-28 April 2025.

#### **13.0 Date and time of next meeting**

Thursday 21 November 2024 at 7.30 Stepps Cultural Centre, St Andrew's Way, Stepps

Vote of thanks to the Chair. – END--